

BOOTLE PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12TH NOVEMBER 2018 IN THE COMMUNITY ROOM, BOOTLE FIRE STATION, COMMENCING AT 7.30PM

85/18 Attendance

Cllr D Faulkner, Cllr, R Kenworthy, Cllr G Stoker Cllr P George, Cllr M
Capstick
1 member of the public

86/18 Apologies Cllr R Read, and Cllr T Miles

87/18 Exclusions of Press and Public

Agenda item no 11.8 Human Resources issues require the exclusion of press
and public

88/18 DECLARATIONS OF INTEREST

Cllr Faulkner declared an interest in Agenda item 12.3

89/18 Minutes of Meeting held on 8th October 2018

The minutes of the meeting held on 8th October 2018 were approved and
signed by the Chairman.

90/18 Police Liaison Report

A report had been received and previously circulated to Councillors. It was
noted that there had been 2 reported incidents of suspicious circumstances. It
was agreed to accept the report.

91/18 PROGRESS REPORTS

91/18.1 Toilet Refurbishment

Cllr Kenworthy has still to undertake the plan drawings. Internal photos are
required for the funding bid. Cllr George to obtain 3 estimates. It was agreed
that the proposed office space should be insulated.

91/18.2 Emergency Plan

In the absence of Cllr Miles, this was deferred to the next meeting.

92/18 PUBLIC PARTICIPATION

The member of public present did not wish to raise any issues.

93/18 County Councillor and District Councillors' Reports

None received.

94/18 APPLICATIONS FOR DEVELOPMENT

94/18.1 Applications

7/2018/4103 Pipers Croft, Bootle

Erection of a 13m rear extension, erection of front porch, internal/external
modifications to an existing bungalow, installation of timber decking and steps

to the rear, erection of single garage, and the change of use of agricultural land to residential garden.

The Council resolved to support this application, as it improved current housing stock to encourage families to the area.

94/18.2 Ratifications

None undertaken

94/18.3 Approved Planning Applications

7/2018/4079 Millstones Olde Farm House, Bootle
New house in garden

APPROVED WITH CONDITIONS

7/2018/4086 Wellbank Cottage, Bootle

Construct new portal frame building for Building materials, vehicles, plant and
Approved with Conditions

95/18 FINANCIAL RECORDS

95/18.1 The following payments were approved:

Royal British Legion	Wreath and donation	£ 50.00
Great North Air Ambulance	S137 donation	£ 100.00
Darren Fawcett	Grass cutting	£4900.80

It was noted that the grass contracts had come to term and the Clerk was instructed to put the contracts out to tender.

E:on	Electricity – toilets	£ 30.90
Waterplus	Water toilets	£ 64.16
Trustees Cpt Shaws	Room hire 2017	£ 105.00
SH Penellum	Toilet Cleaning Services Oct	£ 75.00

After discussion it was resolved to share half the cost of the purchase of the 11th Edition of Charles Arnold Baker' Local Council's Administration with

Whicham Parish Council

Whicham Parish Council	Half cost of ref book	£ 55.49
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95/18.2 Receipts

None

95/18.3 To receive and note the bank statement

CLlr Stoker checked and signed the bank reconciliation provided by the Clerk

95/18.4 To consider the Budget Comparison Report as at 31 October 2018 and determine action needed to address deviations from the budget.

None required

95/18.5 To approve the budget for 2019/20

The Clerk had previously circulated a draft budget and report to all councillors prior to the meeting. Modifications were made to the draft budget by councillors and then approved. The budget estimates an income of £17260

and a proposed expenditure of £24462 with the short fall being taken from reserves.

95/18.6 To determine and approve the precept for 2019/20

It was proposed by Cllr Kenworthy and seconded by Cllr Capstick and resolved that despite the shortfall in income versus expenditure the precept would be limited to an increase of 2.5% on the 2018/19 precept in line with ONS. The 2019/20 precept was set at £16400.

96/18 VILLAGE MATTERS

96/18.1 Allotment Field

Cllr Kenworthy to include this in the meeting with the West Cumbria Rivers Trust to see if it could form part of the overall project.

96/18.2 Community Plan

This project is postponed until early 2019

96/18.3 Bootle in Bloom

Correspondence had been received requesting that the signs be changed to include the 2018 win. Cllr Faulkner to investigate an appropriate solution and action.

96/18.4 Consultation on Sellafield Permit Application

It was resolved not to respond to this consultation.

96/18.5 Tree survey within the Parish owned land

Land containing trees was identified. Cllr Stoker agreed to undertake a visual inspection of all the trees on land owned by the Parish Council and submit a report on risk to the next meeting. It was agreed that a professional tree inspection would be undertaken on those trees considered to be a risk.

96/18.6 Phone box – Church Lane

The Clerk was awaiting the paperwork from BT.

96/18.7 Grant awarding policy

Deferred to next meeting

96/18.8 Human Resources issue

The member of public was asked to leave the meeting.

a) To agree the date of the Clerk's Annual Appraisal

Cllrs Kenworthy and Capstick to arrange a date for early December

b) To agree the Clerks salary for 2019/20

A discussion took place within the Council and it was agreed to award an increase of 25p (2.3%) on the Clerk's hourly rate.

97/18 Reports from representatives on outside bodies and working groups

97/18.1 Beach

Cllr Kenworthy reported he was still awaiting feedback and written evidence from Cumbria County Council.

97/18.2 Wellbank

No progress

97/18.3 Swimming Pool

A letter was handed to the Clerk at the meeting. This to be distributed to all Councillors and to be discussed at the next meeting,

97/18.4 Wellbank Footpath

Cllr Faulkner reported that he had sent a reminder to Kevin Cosgrove, Cumbria Highways re obtaining a quote for the design works.

12/11/18

98/18 Correspondence

All correspondence has been previously circulated. The following had been received:

99/18 Councillor Matters

- Cllr Capstick reported that she had received complaints/concerns from residents about youths arranging on the train from Millom and congregating by Bootle Station Village Hall, drinking alcohol and meeting up with other youths in cars. Clerk to report to PCSO Booth and request police to visit.

100/18 Next Meeting

The next meeting to be held at the **Community Room, Bootle Fire Station** on 14 January 2019 at 7.30pm. The Clerk to contact the Station Officer to book the room for 2019 dates.

There being no other business the Meeting closed at 9.50pm

DRAFT